

MDGPPG – Alternative data classifications

Level 1 – Public

All public or unrestricted data.

Level 2 – Confidential or Protected

Data intended for release on a need-to-know basis.

Level 3 – Restricted or Regulated

Regulated data and data whose unauthorized access or loss could adversely affect the City, City Employees, the City's partner (s), or the public.

Data Classification Examples

Data classification	Examples
Level 1 Public	<ul style="list-style-type: none">• Open Data• Public websites• Press releases• Job announcements• Public reports• Bid/contract/RFP announcements• Certain financial data and reports• Health or building inspection information• Notices about future construction projects• Organizational charts• Internal memos

Level 2 Confidential or Protected

- Employee phone directory
- Draft reports, memos, and meeting minutes
- Internal project documents
- Intranet
- Fuel consumption/fleet management data
- Learning management data
- Some financial data
- Some audio and video recordings
- License plate numbers
- Personnel records (employee name and number, performance appraisals)
- Personally identifiable information not triggering statutory notification requirements (PII)
- Certain public safety/criminal record data
- Sensitive security information (SII)
- Physical security access logs
- Investigative data
- Trade secrets/proprietary/commercially sensitive data
- Internal risk management and mitigation data
- Central property management information
- Browser history
- Privileged communications
- Biometric information

Level 3 Restricted or Regulated

- Social security number
- Driver's license number
- State ID number
- Payment Card Industry (PCI) data and other customer financial information
- Protected health information (PHI)
- Password and PIN numbers
- Student records (FERPA)
- Federal tax information
- Some criminal justice information
- Certain network/infrastructure information
- Some emergency response information
- Some data obtained from federal government
- Protected Critical Infrastructure (SCADA)